

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. EXA/DA		<i>[Signature]</i> 31 JUL 1987
2. DDA	31 JUL 1987	
3. DDA/Reg		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

★ U.S.GPO: 1985-0-461-274/20011

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

TRANSMITTAL SLIP		DATE
TO: Dep Dir for Administration		
ROOM NO. 7D24	BUILDING Headquarters	
REMARKS:		
PLEASE RETURN TO DDA REGISTRY		
FROM: Dir of Training and Education		
ROOM NO. 1026	BUILDING CofC	EXTENSION

FORM NO.
1 FEB 56 241

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

ADMINISTRATIVE - INTERNAL USE ONLY

OTE 87-6324

29 JUL 1987

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Executive Director
Deputy Director for Administration

FROM:

Director of Training and Education

SUBJECT: Invitation to Address the Midcareer Course

1. I invite you to meet with the members of the 102nd Midcareer Course on Friday, 2 October 1987 at 1430, in your conference room. In the past, meetings between Midcareer students and former Directors of Central Intelligence have been informal and have generally lasted between 45 and 90 minutes. The meeting usually consists of a brief address by the DCI followed by a question and answer exchange.

2. The Midcareer Course is a detailed examination of the missions and functions of the Central Intelligence Agency. Lasting five weeks, the course is designed for mid-level officers, GS 12-14, who have been identified as future managers by the organizations that nominate candidates for the course.

UHN I agree to meet with the Midcareer Course at 1430 on 2 October 1987.

I prefer another date or time, as follows:

I regret that I must decline the invitation.

Date:

TO: A REPLY

DCI
EXEC
REG

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